



Context

| | |
|---|------------|
| Project Title | |
| Project Start Date (yyyy-mm-dd) | 2020-09-01 |
| Project Total Duration | |
| Project End Date (yyyy-mm-dd) | |
| National Agency of the Applicant Organisation | |
| Language used to fill in the form | |

For further details about the available Erasmus+ National Agencies, please consult the following page:
<https://ec.europa.eu/programmes/erasmus-plus/contact>



Project Summary

Please provide a short summary of your project. Please recall that this section (or part of it) may be used by the European Commission, Executive Agency or National Agencies in their publications. It will also feed the Erasmus+ Project Results Platform.

Be concise and clear and mention at least the following elements: context/background of project; objectives of your project; number and profile of participants; description of activities; methodology to be used in carrying out the project; a short description of the results and impact envisaged and finally the potential longer term benefits. The summary will be publicly available in case your project is awarded.

In view of further publication on the Erasmus+ Project Results Platform, please also be aware that a comprehensive public summary of project results will be requested at report stage(s). Final payment provisions in the contract will be linked to the availability of such summary.

Please provide a translation in English. This summary will be publicly available in case your project is awarded.



Applicant Organisation

| Organisation ID | Legal name | Country |
|-----------------|------------|---------|
|-----------------|------------|---------|

Sample



Partner Organisations

| No | Organisation ID | Legal name | Country |
|----|-----------------|------------|---------|
| 1 | | | |
| 2 | | | |

Sample



Project Budget Summary

| Budget Items | Grant |
|--------------|----------|
| Total Grant | 0,00 EUR |

Sample



Timetable

Note that Transnational Project Meetings, Intellectual Outputs, Multiplier Events and Learning, Teaching and Training activities will be listed in this table automatically once you have created them in the dedicated section of the form.

| ID | Activity Type | Starting Period | Description |
|----|---------------------|-----------------|-------------|
| 1 | Intellectual Output | | |
| 2 | Multiplier Event | | |
| 3 | | | |



Participating Organisations

Please note that the Organisation ID has replaced the PIC as the unique identifier for the organisation to apply for Erasmus+ and European Solidarity Corps actions managed by National Agencies. Organisations that have a PIC and have previously applied for funding in these programmes through the National Agencies have been assigned an Organisation ID automatically. Please use the Erasmus+ and European Solidarity Corps platform to check an Organisation ID, update information linked to it or register a new organisation: <https://webgate.ec.europa.eu/erasmus-esc/organisation-registration>

Applicant Organisation

Organisation ID

Legal name

Legal name (national language)

Address

Country

Postal Code

City

Website

Telephone



Profile

Type of Organisation

Associated Persons

Please provide information about this organisation's legal representative and contact persons for the project. Legal representative is the person authorised to sign legally binding documents on behalf of the organisation, while the contact persons are people who will be managing the project.

One of the contact persons must be designated as 'preferred contact'. This person will be contacted by the National Agency if there are questions about the project or the organisation, and in case the project is selected they will receive access to project management and reporting tools.



Sample



Sample



Background and Experience

Has the organisation participated in a European Union granted project in the 3 years preceding this application?

Partner Organisations

| | |
|--------------------------------|--|
| Organisation ID | |
| Legal name | |
| Legal name (national language) | |
| Address | |
| Country | |
| Postal Code | |
| City | |
| Website | |
| Telephone | |



Profile

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Sample



Sample



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Partner Organisations

Organisation ID

Legal name

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Profile

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Sample



Sample



Background and Experience

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Sample



Project Description

Priorities and Topics

Please select the most relevant horizontal or sectoral priority according to the objectives of your project.

Please comment on your choice of priorities.



Project Description

Please explain the context and the objectives of your project as well as the needs and target groups to be addressed. Why should this project be carried out transnationally?

What results are expected during the project and on its completion?

In what way is the project innovative and/or complementary to other projects already carried out by the participating organisations?

How did you choose the project partners and what will they bring to the project? Does it involve organisations that have never previously been involved in a Strategic Partnerships project?

How will the tasks and responsibilities be distributed among the partners?



Participants

Please briefly describe how you will select and involve participants in the different activities of your project?

Participants with fewer opportunities: does your project involve participants facing situations that make their participation more difficult?

Sample



Preparation

Please describe what will be done in preparation by your organisation/group and by your partners/group before the actual project activities take place, e.g. administrative arrangements, communication about the activities, selection of the persons, coaches, involvement of stakeholders, etc.

Sample



Management

Funds for Project Management and Implementation

Funds for 'Project Management and Implementation' are provided to all Strategic Partnerships based on the number of participating organisations and duration of the project. The purpose of these funds is to cover diverse expenses that any project may incur, such as planning, communication between partners, small scale project materials, virtual cooperation, local project activities, promotion, dissemination and other similar activities not covered by other types of funding. A partnership may receive a maximum of 2750 EUR of 'Project Management and Implementation cost' per month

| Organisation Role | Grant per organisation and per month | Number of Organisations | Grant |
|---|--------------------------------------|-------------------------|----------|
| | | 0 | 0,00 EUR |
| | | 0 | 0,00 EUR |
| Total | | | 0,00 EUR |
| Please provide detailed information about the project activities that you will carry out with the support of the grant requested under the item 'Project Management and Implementation' | | | |



Transnational Project Meetings

Transnational project meetings: how often do you plan to meet, who will participate in those meetings, where will they take place and what will be the goal?

Please specify the funds requested to organise the planned Transnational Project Meetings.

| ID | Leading Organisation | Meeting Title | Country of Venue | Starting Period | No. of Participants | Grant |
|-------|----------------------|---------------|------------------|-----------------|---------------------|----------|
| Total | | | | | 0 | 0,00 EUR |



Project Management

What are your plans for handling risks which could happen during the project (e.g. delays, budget, conflicts, etc.) ?

Sample



Implementation

Please explain how will the project activities lead to the achievement of the project objectives and delivery of the planned results?

How will you communicate and cooperate with your partners?

Sample



Intellectual Outputs

Do you plan to include Intellectual Outputs in your project?

Yes

In case you plan to include Intellectual Outputs please describe them here.

Intellectual Outputs Summary

| ID | Leading Organisation | Output Title | Starting Period | Grant |
|-------|----------------------|--------------|-----------------|----------|
| O1 | | | | 0,00 EUR |
| Total | | | | 0,00 EUR |



| | |
|--|--|
| Output Title O1 | |
| Output Title | |
| Output Type | |
| Start Date (yyyy-mm-dd) | |
| End Date (yyyy-mm-dd) | |
| Output Description (including: needs analysis, target groups, elements of innovation, expected impact and transferability potential) | |
| Please describe the division of work, the tasks leading to the production of the intellectual output and the applied methodology | |
| Leading Organisation | |



Intellectual Output Budget

Please specify the staff resources which you need to produce the Intellectual Output.

| Id | Organisation | Managers | Teachers/Trainees/Researchers | Technicians | Administrative Support Staff | Grant |
|-------|--------------|----------|-------------------------------|-------------|------------------------------|----------|
| Total | | 0,00 EUR | 0,00 EUR | 0,00 EUR | 0,00 EUR | 0,00 EUR |



Multiplier Events

Do you plan to include Multiplier Events in your project?

Yes

Multiplier Events Summary

| ID | Leading Organisation | Event Title | Starting Period | Grant |
|-------|----------------------|-------------|-----------------|----------|
| E1 | | | | 0,00 EUR |
| Total | | | | 0,00 EUR |

Multiplier Event Details E1

Event Title

Country of Venue

Start Date (yyyy-mm-dd)

End Date (yyyy-mm-dd)

Event Description (Including : Targets groups and objectives)

Intellectual Outputs Covered

Leading Organisation



Multiplier Event Budget

| ID | Organisation | Country of the Organisation | Local Participants | Foreign Participants | Grant per Local Participant | Grant per Foreign Participant | Grant |
|-------|--------------|-----------------------------|--------------------|----------------------|-----------------------------|-------------------------------|----------|
| Total | | | | | | | 0,00 EUR |

Grant support for Multiplier Events can only be asked for if the project intends to produce substantial Intellectual Outputs. Other dissemination activities will be supported via the grant item Project Management and Implementation.



Learning, Teaching, Training Activities

Do you plan to include transnational Learning, Teaching or Training activities in your project?

Yes

Activities Summary

In case you plan to include Learning, Teaching or Training Activities please encode them here.

| ID | Activity Title | Leading Organisation | Activity Type | Field | Starting Period | No. of Participants | No. of Accompanying Persons | Grant |
|-------|----------------|----------------------|---------------|-------|-----------------|---------------------|-----------------------------|----------|
| C1 | | | | | 0 | 0 | 0 | 0,00 EUR |
| Total | | | | | | | | 0,00 EUR |

Activity Details (C1)

Field

Activity Type

Activity Title

Activity Description (including profile of participants per organisation, goals and results of the activity)

Leading Organisation



| |
|-----------------------------|
| Participating Organisations |
| Duration (days) |
| Country of Venue |
| Starting Period |

Sample



Groups of Participants

To estimate the distances between places, please use the European Commission's [distance calculator](#)

| ID | Sending Organisation | Distance Band | Duration (days) | No. of Participants | No. of Accompanying Persons | Grant |
|----|----------------------|---------------|-----------------|---------------------|-----------------------------|----------|
| 1 | | | 0 | 0 | 0 | 0,00 EUR |



| Group of Participants 1 Activity C1 (-) | | | | | |
|---|-----------------|---------------------|-----------------------------|--|--|
| Sending Organisation - Country | | | Country of Venue | | |
| - | | | | | |
| Activity Type | Duration (days) | No. of Participants | No. of Accompanying Persons | Total No. of Participants and accompanying persons | |
| | | 0 | 0 | 0 | |

Group of Participants Budget

| Individual Support | | | | |
|--------------------------------|---|-------------------------------|----------------------------------|--|
| No. of Participants | Duration per Participant (days) | Grant per Participant | Total (for Participants) | |
| | | 0,00 EUR | 0,00 EUR | |
| No. of Accompanying Persons | Duration per Accompanying Person (days) | Grant per Accompanying Person | Total (for Accompanying Persons) | |
| | | 0,00 EUR | 0,00 EUR | |
| Total Individual Support Grant | | | 0,00 EUR | |

| Activity Budget | | | |
|-----------------|---------------------------------------|--------------------|--------------------|
| Travel | Exceptional Cost for Expensive Travel | Individual Support | Linguistic Support |
| | | | |
| | | | 0,00 EUR |

Background Information



What is the added value of these Learning, Teaching or Training activities (including long-term activities) with regards to the achievement of the project objectives?

How will you select, prepare and support participants and ensure their safety? Please describe the practical arrangements including training, teaching or learning agreements, if applicable.

Please also describe the arrangements for recognition or validation of the learning outcomes of the participants in Learning, Teaching or Training activities. Will your project make use of European instruments like Europass, ECVET, Youthpass, ECTS etc. or any national instruments/certificates?



Special Costs

In this section, you may request budget for types of expenses that are funded based on their actual cost. For more detailed information on what can be supported, please consult the Programme Guide or request advice from your National Agency.

Special Needs Support

| ID | Organisation | Country of the Organisation | No. of Participants With Special Needs | Description and Justification | Requested Grant |
|-------|--------------|-----------------------------|--|-------------------------------|-----------------|
| Total | | | | | 0,00 EUR |

Exceptional Costs

| ID | Organisation | Country of the Organisation | Description and Justification | Requested Grant (75% of Expected real cost) |
|-------|--------------|-----------------------------|-------------------------------|---|
| Total | | | | 0,00 EUR |



Follow-up

Impact

What is the expected impact on the participants, participating organisations, target groups and other relevant stakeholders?

What is the desired impact of the project at the local, regional, national, European and/or international levels?

How will you measure the previously mentioned impacts?



Dissemination and Use of Project's Results

You are requested to make plans for the dissemination of your project results. Please provide answers to the questions below.

What will be the target groups of your dissemination activities inside and outside your partnership?

Please define in particular your target audience(s) at local/regional/national/EU level and motivate your choice.

Which activities will you and your partner carry out in order to share the results of your project beyond your partnership?

Who will be responsible for the dissemination activities within your partnership and which specific expertise do they have in this area? What resources will you make available to allow for the proper implementation of your dissemination plans?

Erasmus+ has an open access requirement for all materials developed through its projects. If your project is producing intellectual outputs/tangible deliverables, please describe how you intend to ensure free access for the public to a digital form of this material. If you intend to put any limitation on the use of the open licence, please specify the reasons, extent and nature of this limitation.

How will you ensure that the project's results will remain available and will be used by others?



Sustainability

What are the activities and results that will be maintained after the end of the EU funding, and how will you ensure the resources needed to sustain them?

Sample



Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

The maximum number of all attachments is 100.

Please download the Declaration on Honour, print it, have it signed by the legal representative and attach.

File Name

File Size (kB)

Please download the Mandates, print them, have them signed by the legal representatives and attach them here.

File Name

File Size (kB)

Total Size (kB)

0



Checklist

Before submitting your application form to the National Agency, please make sure that:

- ☐ It fulfils the eligibility criteria listed in the Programme Guide.
- ☐ All relevant fields in the application form have been completed.
- ☐ You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is:

Please also keep in mind the following:

Mandates of each partner to the applicant, signed by both parties, should be submitted as an annex to the application form. If the application is approved for funding, signed mandates will be considered as a condition for signature of the grant agreement.

The documents proving the legal status of the applicant must be uploaded in the Erasmus and European Solidarity Corps platform (for more details, see Part C of the Programme Guide - 'Information for applicants').

Data Protection Notice

PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate Erasmus+ IT tools. For the latter, as regards the details of the projects' contact persons, an unambiguous consent will be requested.



For the full description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form. http://ec.europa.eu/programmes/erasmus-plus/documents/epluslink-eforms-privacy_en.htm

☐ I agree with the Specific Privacy Statement on Data Protection

Sample



Submission History

Sample